

MINUTES

A meeting of the Governing Body of the college was held on Wednesday, 22nd January, 2020 at 03:00 p.m in the office of the Principal.

The following members were present:

1	Prof. Daman Saluja	Chairperson, Governing Body
2	Prof. Satish K. Awasthi	Treasurer, Governing Body
3	Dr. Anju Arora	Teacher's Representative
4	Dr. Vinita Jindal	Teacher's Representative
5	Mr. Chander Prakash	Non-Teaching Representative
6	Prof. Madhu Pruthi	Principal & Member Secretary

1. Receipt of letter No.: CS-I/(108)/TR/GB/KMV/2018/244 dated 20.12.2018 from Assistant Registrar (Colleges), University of Delhi conveying name of Dr. (Ms.) Anju Arora and Dr. (Ms.) Vinita Jindal as Teachers' Representatives on the Governing Body was reported and recorded. The house welcomed the new Teachers' Representatives on the Governing Body. Member Secretary and Principal also thanked the outgoing members Dr. Vandana Arora and Dr. Dhanpal Singh, Teacher Representative on the last GB for their contribution and the services which both of them rendered for the upliftment of the college.
2. Minutes of Governing Body meeting dated 30.09.2019 were reported, recorded and approved.
3. The following actions taken by Chairperson and Treasurer, Governing Body for smooth functioning of the college were reported, recorded and approved:
 - (i) Sanction of Child Care Leave, Earned Leave and Study Leave to the following faculty members and permitting engagement of Guest Faculty in lieu of those requiring leave for more than 45 days.

S. No.	Name	Post	Department	Kind of Leave	Period of Child Care Leaves	No. of Days
1	Dr. Priti Sehgal	Associate	Computer	Child Care	06.01.2020 to	50

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		Professor	Science	Leave	24.02.2020	Days
2	Dr. Bhavna Gupta	Associate Professor	Computer Science	Child Care Leave	06.01.2020 to 09.04.2020	95 Days
3	Dr. Jyoti Anand	Assistant Professor	Electronics	Child Care Leave	01.01.2020 to 06.03.2020	66 Days
4	Dr. Rajni Mendiratta	Associate Professor	Mathematics	Child Care Leave	23.11.2019 to 19.03.2020	118 Days
5	Dr. Manjari Singh	Associate Professor	English	Child Care Leave	06.01.2020 to 24.01.2020	19 Days
6	Dr. Vinita Jindal	Assistant Professor	Computer Science	Child Care Leave	03.02.2020 to 14.02.2020	12 Days
7	Dr. Arpana Sharma	Associate Professor	Mathematics	Child Care Leave	17.02.2020 to 26.02.2020	10 Days
8	Ms. Maulein Pathak	Assistant Professor	Computer Science	Child Care Leave	11.05.2020 to 25.05.2020	15 Days
9	Dr. Rubina Mittal	Associate Professor	Mathematics	Earned Leave	14.01.2020 to 29.02.2020	47 Days
10	Ms. Chetna	Assistant Professor	Physics	Study Leave	07.01.2020	1 Year
11.	Ms. Anita Mendiratta	Assistant Professor	Mathematics	Study Leave	27.01.2020	1 Year

- (ii) Re-appointment of Ms. Soni Mital as Guest Lecturer in the Department of Management Studies.
- (iii) Appointment of the following Guest Lecturer against Leave Vacancy.

S. No.	Name of Teacher	Department	Against
1	Mr. Ashutosh Singh	Computer Science	Ms. Maulein Pathak
2	Ms. Divya Singhal	Computer Science	Dr. Bhavna Gupta

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3	Ms. Richa Gupta	Computer Science	Dr. Priti Sehgal
4	Dr. Swati Sharma	Electronics	Dr. Jyoti Anand
5	Ms. Aakanksha Kishore	Mathematics	Dr. Rubina Mittal
6	Mr. Shaan Ameer	Physics	Ms. Chetna
7	Ms. Divya Gupta*	Commerce	Ms. Anita Mendirata

* Subject to her joining.

- (iv) Sanction of Earned Leave to Prof. Madhu Pruthi, Principal from 04.02.2020 to 21.02.2020 to visit abroad (U.S.A). Dr. V.K. Verma, Associate Professor, Department of Physics designated as Vice-Principal by Governing Body shall look after routing work of the college. Further to allow Prof. Madhu Pruthi to sign on utility bills (likely to be received during her absence) in advance.

4. The following actions taken by Principal for smooth functioning of the college were reported, recorded and approved:

- (i) Appointment/ Re-appointment of Ad-hoc teachers for a period of four months or 120 days from the date of their joining:

S. No.	Name of the Teacher	Department	Date of appointment
1	Ms. Astha Kanjlia	Management Studies	19.11.2019
2	Ms. Kritee Manchanda	Management Studies	19.11.2019
3	Dr. (Ms.) Nomita Sharma	Management Studies	19.11.2019
4	Dr. R.S. Rajpurohit	Commerce	19.11.2019
5	Mr. Hemant Yadav	Commerce	19.11.2019
6	Dr. (Ms.) Anjalika Solanki	Commerce	19.11.2019
7	Mr. Kunal Kumar	Commerce	19.11.2019
8	Ms. Namita Padhy	Commerce	19.11.2019
9	Ms. Prama Vishnoi	Commerce	19.11.2019
10	Ms. Monu Chauhan	Commerce	19.11.2019
11	Ms. Ruchi Goyal	Commerce	19.11.2019
12	Ms. Snehlata Rana	Commerce	19.11.2019
13	Ms. Nidhi Aggarwal	Commerce	19.11.2019
14	Mohd Tariq Azizy	Commerce	19.11.2019
15	Ms. Shivani	Commerce	19.11.2019
16	Ms. Astha Goyal	Computer Science	19.11.2019
17	Ms. Rochana Chaturvedi	Computer Science	19.11.2019
18	Ms. Nidhi Passi	Computer Science	19.11.2019

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19	Mr. Sumit Kumar Baberwal	Computer Science	19.11.2019
20	Dr. Sumit Kumar Agarwal	Computer Science	19.11.2019
21	Dr. (Ms.) Namita Aggarwal	Computer Science	19.11.2019
22	Mr. Sudhir Kumar Gupta	Computer Science	19.11.2019
23	Ms. Jyoti Kumari	Computer Science	19.11.2019
24	Mr. Rakesh Kumar	Computer Science	19.11.2019
25	Mr. Pradeep Kumar	Computer Science	19.11.2019
26	Mr. Anand	Computer Science	19.11.2019
27	Ms. Rashmeet Kaur Chawla	Computer Science	19.11.2019
28	Ms. Disha Garg	Computer Science	19.11.2019
29	Mr. Himanshu Kushwah	Electronics	19.11.2019
30	Mr. Anil Sethi	Electronics	19.11.2019
31	Mr. Prashant Kumar	Electronics	19.11.2019
32	Mohd. Rafeeqe CK	English	19.11.2019
33	Mr. Archit Nanda	English	19.11.2019
34	Ms. Richie Aggarwal	Mathematics	19.11.2019
35	Ms. Vandana Verma	Mathematics	19.11.2019
36	Ms. Rajat Arora	Mathematics	19.11.2019
37	Dr. Ram Chander Verma	Mathematics	19.11.2019
38	Dr. Panjabi Singh	Mathematics	19.11.2019
39	Dr. Subedar Ram	Mathematics	19.11.2019
40	Dr. Ravi Kumar	Mathematics	19.11.2019
41	Mr. Deepak Kumar Meena	Mathematics	19.11.2019
42	Mr. Ankit Kumar	Mathematics	19.11.2019
43	Dr. (Ms.) Smita Korpall	Physics	19.11.2019
44	Mr. Gagandeep Longiany	Physics	19.11.2019
45	Mr. Neha Yadav	Physics	19.11.2019
46	Dr. (Ms.) Vandana Gambhir nee Chopra	Psychology	19.11.2019
47	Dr. (Ms.) Geetanjali Sageena	EVS	19.11.2019
48	Mr. Virender Yadav	Hindi	19.11.2019
49	Dr. Pallavi Raj	Psychology	26.11.2019
50	Ms. Mona Ranga	Psychology	06.12.2019
51	Ms. Pinki	Psychology	06.12.2019
52	Ms. Sakshi Gupta	Mathematics	02.12.2019
53	Dr. Jyoti Bansal	Electronics	29.11.2019

(ii) Re-appointment/ Appointment of the following non-teaching staff on consolidated salary basis as per norms of the University of Delhi.

S. No.	Name	w.e.f.	Salary @Rs. P.M.	Designation	Period
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1	Mr. Abhishek	01.10.2019	15070/-	MTS	6 Months
2	Mr. Praveen Kumar Bhatia	04.10.2019	41693/-	Section Officer (Accounts)	6 Months
3	Ms. Baby	16.10.2019	15070/-	MTS (Lady Attdt.)	6 Months
4	Mr. Manish	17.10.2019	15070/-	MTS (Lib. Attdt.)	6 Months

5	Mr. Puneet Thakur	21.10.2019	15070/-	MTS (Lab. Attdt.)	6 Months
6	Mr. Karambeer	05.11.2019	15070/-	MTS (Ground Man)	89 Days
7	Mr. Sanam Pathania	05.11.2019	15070/-	MTS (Ground Man)	89 Days
8	Mr. Rahul Kumar	13.12.2019	15070/-	MTS – Lab. Attendant	Six Months
9	Mr. Arvind Kumar	24.12.2019	23760/-	S.T.A	Six Months
10	Mr. Suraj Kumar	06.01.2020	18960/-	Junior Assistant	Six Months
11	Mr. Surender Kumar	14.01.2020	15070/-	MTS – Lab. Attendant	Six Months
12	Mr. Sangram Singh Yadav	14.01.2020	15070/-	MTS – Lab. Attendant	Six Months
13	Mr. Chandrapal Singh	14.01.2020	15070/-	MTS – Lab. Attendant	Six Months
14	Mr. Sanjay Kuamr	17.01.2020	15070/-	MTS – Lab. Attendant	Six Months

5. Receipt of letter No.: A&C/HQ/GRP/NDMC/2019-20/11 dated 02.01.2020 on 08.01.2020 from Dy. Assessor & Collector (GRP), North DMC, E-1 Block, 15th Floor, Dr. SPM Civic Centre, Minto Road, New Delhi regarding payment of outstanding dues of Property Tax of Rs. 1,86,12,070/- for the period 2005-06 to 2016-17 in respect of property in the name of Keshav Mahavidyalaya, H-4-5 Zone, Pitampura, Delhi – 110034 and to avail waiver under Amnesty Scheme was reported and recorded.

The house was informed that the college has paid on 14.01.2020 an amount of Rs. 1,07,27,673/- (One Crore Seven Lakh Twenty Seven Thousand Six Hundred Seventy Three only) in regard with outstanding dues of property tax in respect of property in the name of Keshav Mahavidyalaya under Amnesty Scheme 2019-20 with waiver of Interest and Penalty of Rs. 78,84,397/- from College Account.

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6. The 119 books purchased by Library and given to Department of Computer Science years ago (1994 to 1999) and now have been returned by Department of Computer Science to the Library with the recommendation for their weed out was reported, recorded and approved for the weed out.
7. Receipt of letter from Mr. Abhishek Kanaujia regarding Mother Dairy Kiosk placement in college premises and his proposal to pay Rs. 3000/- per month as rent to the college and Electricity charges extra as per actual was reported and recorded. The house directed the college to initiate the process of tendering of newly constructed rooms as per rules.
8. Receipt of letter dated 08.01.2020 from Dr. Ritu Arora, Assistant Professor, Department of Mathematics and Dr. Shalini Devi, Assistant Professor in Senior Scale Department of Commerce regarding their proposal to jointly organize one week Faculty Development Programme (FDP) in association with Hansraj College under Pt. Madan Mohan Malviya Scheme and to utilize College Development Fund for its budgetary needs was reported, recorded and approved. The house further advised to charge some registration fee from the participants to meet their expenses.
9. Minutes dated 10.01.2020 submitted by Hostel Committee have reported and recorded. Recommendations of Hostel Committee to charge fine from students of V Semester for their short of attendance in Hostel was not approved by house. The Chairperson, GB directed the college to not to allow the hostel students in their semester who failed to have required attendance.
10. The matter regarding submission of Attendance Records of students by Faculty Members was reported and recorded. The house unanimously decided that the teacher should upload the Attendance on web-site and submit hard copy of the same in the office monthly basis.

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11. Receipt of letter dated 30.09.2019 from Dr. Padmasai Arora, Associate Professor, Department of Commerce informing about theft of Laptop issued to her from college was reported and recorded. The GB directed the college to ask her to submit the present value of Laptop after deduction of depreciation of Laptop. The Teacher's Representative on GB were asked to submit their report in this matter.

12. (A) Receipt of letter No.: LO(SC/ST)/26(A)/clarification/2013/555 dated 13.01.2020 from Liaison Officer (SC/ST), University of Delhi regarding forwarding complaint of Mr. Shiv Narain about illegal LDE process (for filling Senior Assistant post) through inviting application by the college and to send the actual position/ comments in this regard, till then the LDE process may stand on hold was reported and recorded. The Governing Body directed the college to send a suitable reply.

(B) Receipt of letter dated 14.01.2020 filling his application from Mr. Shiv Narain, Assistant (Admn.), Keshav Mahavidyalaya regarding under protest for the post of Senior Assistant via LDE Notice was reported and recorded. The Governing Body directed the college to discuss the matter with Legal Section of University of Delhi for legal technicality.

13. (A) Receipt of letter I.D No.20/2020 dated 09.01.2020 received Secretary to the Court, Central Govt. Industrial Tribunal Cum Labour Court-II, Delhi regarding case of Sh. Sekhar Chand V/s The Registrar, University of Delhi and The Principal, Keshav Mahavidyalaya was reported and recorded. The Governing Body directed the college to engage services of an Advocate on Panel of University of Delhi for contesting this case

(B) Receipt of letter No.: CS-III/149/KM/2020/193 dated 09/14/01.2020 from Assistant Registrar (Colleges), University of Delhi, Delhi – 110007 regarding the case of Sh. Shekhar Chand and University of Delhi and direction to the college to file a suitable reply directly to the Deputy Chief Labor Commissioner under intimation to them was reported and recorded.

14. Receipt of letter from Mr. Ashwini K. Sakhuja, Advocate, Jangpura Ext., New Delhi – 110014 regarding Promotion of his client Ms. Nidhi Sikri (working in our college as Assistant, Keshav Mahavidyalaya) to the post of Senior Assistant was reported and recorded. The Governing Body directed the college to engage a lawyer from Panel for Advocate on Delhi University Panel and to file suitable reply.
15. Receipt of letter No.: SISSO/SS/293/2019 dated 05.12.2019 from M/s Sulabh International Social Service Organisation Sanitation Conservancy Services regarding enhancement of honorarium of voluntary worker from Rs. 13350/- to Rs. 14806/- was reported, recorded and approved.
16. Receipt of letter dated 09.01.2020 from Ms. Maulein Pathak, Assistant Professor, Department of Computer Science, Keshav Mahavidyalaya requesting to allow her to visit to Singapore for around a year was reported and recorded. The GB Permitted her to visit Singapore during her maternity leave.
17. College Silver Jubilee Function successfully held on 22.10.2019 was reported and recorded. On this day, an idol of Goddess Saraswati Ma was installed in college premises and Radio broadcasting room built by PWD was inaugurated. The Chief Guest for the event was Padma Bhushan and Padam Shree, Prof. (Emeritus) P. Balaram and Guest of Honour were Prof. Tarun Das, Registrar, University of Delhi, Mr. Raj Shekhar Vyas, Additional Director General (All India Radio, Doordarshan) and Prof. Payal Mago, Jt. Dean of Colleges, University of Delhi. A total expenditure of Rs. 8,67,555/- was incurred on the event and the same was met from Lapse Caution Money. Silver coins purchased from MMTC India along with a box of sweets were given to all the staff members and guests that came for the event. The total expenditure on the event was approved by GB Members.

केशव महाविद्यालय
(दिल्ली विश्वविद्यालय)



KESHAV MAHAVIDYALAYA
[UNIVERSITY OF DELHI]

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The meeting ended with a vote of thanks to the chair.

Sd/-
(Prof. Madhu Pruthi)
Principal & Member Secretary
Governing Body

Sd/-
Chairperson,
Governing Body